



WEST SUSSEX COUNTY COUNCIL

IMBERHORNE SCHOOL

Headteacher: Mr Lee Walker

Compassion
Achievement
Respect
Endeavour

*The cornerstones of our
learning community*

4th July 2024

Dear Governor

I have pleasure in inviting you to a Full Governors Meeting to be held on:
Thursday 24th October 2024 at 5.30pm in the Conference Room, Imberhorne Lane.

If you are unable to attend the meeting, please inform me as soon as possible.

Yours sincerely
Andy Yule

AGENDA

- 1. Welcome**
 - o AY to welcome all, including new & returning governors
- 2. Apologies**
- 3. Declarations of Interest**
- 4. Urgent Matters**
- 5. To approve minutes:**
 - o Full Governing Body Meetings held:
 - o 19th September 2024
- 6. Chair's Actions**
 - o Chair to report any actions taken on GB's behalf
- 7. Behaviour & Attitudes**
 - o CFA to present report and GB to discuss
- 8. School Update**
 - o MWH to report on recent events including Ofsted visit
 - o Approval of planned school trips
 - o Website – JH to provide brief report on compliance
- 9. Safeguarding**
 - o JM to provide any updates (including visit report)
 - o CM to report on GB's completion of Safeguarding and PREVENT training
- 10. SIP Monitoring Update**
 - o Monitoring teams to provide brief report, as appropriate



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11. Finance Committee

- JH to provide update on Finance Committee meeting held 21st October 2024

12. Federation Update

- AY to provide verbal report of Joint Committee meeting held on 3rd October 2024

13. Premises/Health and Safety

- LA to provide any updates, including recent H&S audit

14. Policies

- For approval:
 - Suspensions & Exclusions
 - Careers (CEIAG)
 - Disciplinary

15. Governors

- Update on Parent Governor Elections
- Proposal to appoint Paul Clark as Co-opted Governor
- Recruitment of Clerk
- Stakeholder Working Group
- Update on Complaints etc
- Visit reports (1)
- Training reports (0)
- Terms of office due to end in next 6 months – none

16. Matters Arising

- **AY** to draft a proposal for co-opted governor
- **All Governors** should complete UK Government PREVENT training (or equivalent)
- **All Governors** to confirm reading of KCSiE on GovernorHub by 30th September
- **AY** to send statement to Jacquie Russell (West Sussex)
- **MWH** to ensure named SLT/Governors prepared/reviewed listed policies
- **All Governors** to check the information about them on the website and advise AY of any errors
- **AY** to include review of strategic priorities on Dec FGB agenda
- **MWH** to prepare list of School Trips for approval

17. Impact

- FGB to review Impact Statement and to consider what impact they have had on the students since last meeting

18. Items to be added to the next Agenda

19. Summary of Actions Agreed

Next Meeting: 5th December 2024

Papers for the meeting on GovernorHub –

<https://app.governorhub.com/g/imberhornschoo/docs/6707c9017cd16f7dacbfd5ce>

