



WEST SUSSEX COUNTY COUNCIL

IMBERHORNE SCHOOL

Headteacher: Mr Matthew Whatford

Compassion

Achievement

Respect

Endeavour

*The cornerstones of our
learning community*

8 January 2026

Dear Governor

I have pleasure in inviting you to a Full Governors Meeting to be held on:
Thursday 15th January 2026 at 5.30 pm in the Conference Room, Imberhorne Lane.

If you are unable to attend the meeting, please inform me as soon as possible.

Yours sincerely
Viktoriia Kholod

AGENDA

1. Welcome

- AY to welcome all, including Hannah Jackson & Naomi Pegden

2. Apologies

3. Declarations of Interest

- Governors to declare any conflicts of interest

4. Urgent Matters

5. SEND & Inclusion

- Hannah Jackson & Naomi Pegden to provide a presentation

6. To approve minutes:

- Full Governing Body Meeting held 4th December 2025

7. Chair's Actions

- Chair to report any actions taken on GB's behalf, including:
 - Signing of draft budget figures as required by West Sussex
 - Signing of a formal application to West Sussex for the school to self-manage the improvements to the Windmill Lane site, funded by Section 106 money

8. School Update

- Head's report
- AY to summarise learnings from recent Permanent Exclusion
- GB to note Ofsted criteria for grading Leadership and Governance

9. Safeguarding

- JM to provide update

10. SIP Monitoring Update

- Monitoring teams to provide brief reports, as appropriate

11. Premises / Health and Safety

- PB to provide update



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12. Policies

- FGB to approve:
 - The Safeguarding & Child Protection Policy
 - Complaints Policy
 - Home School Communication Policy
 - Medication in School Policy
 - Pupil Premium Policy
 - Pupil Premium Strategy Statement
 - ECT Induction policy
- GB to discuss the Policy Review Process
- GB to discuss the list of policies scheduled for February 2026

13. Governors

- Results of the Skills Audit
- To note & discuss governor reports on:
 - School Visits (2)
 - Training (1)
- Terms of Office ending within 6 months: None

14. Matters Arising

- AY to email all governors with a link to the NGA skills audit.
- Governors are to complete the skills audit individually, with results be submitted to AY by 5 January.

15. Impact

- FGB consider what impact they have had on the students since the last meeting

16. Items to be added to the next Agenda

17. Summary of Actions Agreed

Next Meeting: 26th February 2026

Papers for the meeting on GovernorHub –

<https://app.governorhub.com/g/imberhorne/school/docs/694590ff5fc826d28bbf0d29>