



WEST SUSSEX COUNTY COUNCIL

IMBERHORNE SCHOOL

Headteacher: Mr Matthew Whatford

Compassion
Achievement
Respect
Endeavour

*The cornerstones of our
learning community*

9th January 2025

Dear Governor

I have pleasure in inviting you to a Full Governors Meeting to be held on:
Thursday 16th January 2024 at 5.30pm in the Conference Room, Imberhorne Lane.

If you are unable to attend the meeting, please inform me as soon as possible.

Yours sincerely
Andy Yule

AGENDA

- 1. Welcome**
 - AY to welcome all, including Penny Batty who will be clerking the meeting.
- 2. Apologies**
- 3. Declarations of Interest**
 - Annual declaration update
- 4. Urgent Matters**
- 5. To approve minutes:**
 - Full Governing Body Meeting held 5th December 2024.
- 6. Chair's Actions**
 - Chair to report any actions taken on FGB's behalf
 - Negotiated departure of a member of staff
- 7. School Update**
 - Head's report
 - School Improvement Partner's visit & report
- 8. Safeguarding**
 - JM to provide update
- 9. SIP Monitoring Update**
 - Monitoring teams to provide brief report, as appropriate
- 10. Finance Committee**
 - AY (in JH's absence) to report on Finance Committee Meetings of 13/1/25
 - FGB to consider appointing Julian Greenfield to the Finance Committee
- 11. Premises / H&S**
 - LA to provide any updates.



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12. Policies

- FGB to approve:
 - Safeguarding
 - Pupil Premium Strategy Statement

13. Governors

- To note the Governors' review of a Permanent Exclusion on 16/12/24
- To note & discuss governor reports on:
 - School Visits (4)
 - Training (none)
- Clerk Recruitment
 - AY to provide update
- Terms of office due to end in the next 6 months
 - Alyson Tonge (co-opted, 26/5/25)

14. Matters Arising

- **AY** to email reminder of DoI to relevant governors
- **MWH** to amend managed moves and include incoming managed moves in future HT reports.
- **AY** to form a working party to oversee section 106 buildings work
- **AY** to write to WSCC re disabled access to 6th form facilities
- **AY** to write to WSCC re staffing issue
- **AY** to ensure Safeguarding Policy is formally approved at next meeting
- **CFA/DA** to meet to look at GP perspective on student mental health and agreeing consistent language and correct rigour
- **JH** to confirm compliance of school website
- **DA** to submit confirmation to CM of safeguarding training completed
- **AY** to schedule further discussion, at a future meeting, on shared arrangements for Filtering and Monitoring and Cyber Security

15. Impact

- FGB to review Impact Statement and to consider what impact they have had on the students since last meeting

16. Items to be added to the next Agenda

17. Summary of Actions Agreed

Next Meeting: 27th February 2025

Papers for the meeting on GovernorHub -

<https://app.governorhub.com/g/imberhornschool/docs/677e8662da23031c8076c203>